

**TENAFLY PUBLIC SCHOOLS**  
**FIELD TRIP AND EMERGENCY CONTACT FORM 2017-2018**

Student's Name: \_\_\_\_\_  
Last
First
Initial/Nickname

Student's Grade (Sept. 2017) \_\_\_\_\_ Team (if known) \_\_\_\_\_

**I. EMERGENCY AND HEALTH INSURANCE INFORMATION**

Home Address: _____	Telephone # _____	
Guardian 1 Name _____	Cell Phone # _____	
Guardian 1 Work Place _____	Telephone # _____	
Guardian 2 Name _____	Cell Phone # _____	
Guardian 2 Work Place _____	Telephone # _____	
Two (2) Emergency contacts (local) if parents are unavailable:		
Name: _____	Telephone # _____	
	Cell Phone # _____	
Name: _____	Telephone # _____	
	Cell Phone # _____	
Physician: _____	Telephone # _____	
Dentist: _____	Telephone # _____	
Health Insurance Status: _____	Is student currently insured: Yes ( ) No ( )	
Name of Health Insurance Provider: _____		

**II. MEDICAL EMERGENCIES:** *In the event of a medical emergency, the procedure on this trip will be to call the parent, time permitting, before taking a student to a doctor or hospital. When a parent/guardian, or his/her designee, cannot be reached, the following permission will permit prompt attention:*

In the event of an emergency, I acknowledge that school personnel shall attend to the immediate safety of my child prior to notification of the parent/guardian. I give permission for the school field trip leader or designee to sign any consents which may be necessary to allow hospital personnel and/or licensed personnel to examine my child and perform any emergency procedures or emergency treatment which may be necessary. In providing this consent, I acknowledge that the Tenafly Public Schools are not in any way responsible and shall incur no liability for the actions of hospital, emergency ambulance and/or medical personnel, and as such I indemnify, hold harmless and waive any right of legal action against the Tenafly Public Schools for the actions of said personnel.

**III. UPDATED HEALTH HISTORY AND INFORMATION**

My child has the following *(Please read, consider and answer the following statements carefully before signing):*

- A. Dietary needs: \_\_\_\_\_
- B. Allergies: \_\_\_\_\_
- C. Specific medical conditions and/or illnesses: \_\_\_\_\_
- \_\_\_\_\_
- D. Other conditions of which the school should be aware (surgeries, serious injuries, etc.): \_\_\_\_\_
- \_\_\_\_\_
- E. Date of most recent tetanus booster: \_\_\_\_\_
- F. I give my permission for my child's health information to be shared with pertinent school staff if necessary to maintain his/her wellbeing and safety. Yes ( ) No ( )

The signature below attests to the fact that the above information will be in force for the 2017-2018 academic year.

\_\_\_\_\_  
**Parent/Guardian Signature (MANDATORY)** **Date**

**TENAFLY PUBLIC SCHOOLS**  
**FIELD TRIP AND EMERGENCY CONTACT FORM 2017-2018 -**

**THIS PAGE TO BE FILLED OUT FOR STUDENTS WHO TAKE MEDICATION.**

**Medicine Dispensing Form**

Student's Name (Last, First): \_\_\_\_\_ Grade/Team: \_\_\_\_\_

**IV. MEDICATIONS:** Only medications prescribed by a licensed physician may be administered to a child and only by a registered nurse or physician. If your child requires medication (prescription or non-prescription) please complete this Medicine Dispensing Form.

NOTE: If a child is to receive a prescription medication during the course of a field trip, a school nurse or School Health Aide must accompany the students to administer the medication, or the parent may accompany the child on the field trip to administer the medication, or the self-administration section is completed below.

**V. PHYSICIAN'S REQUEST/INSTRUCTIONS FOR MEDICINE TO BE GIVEN BY SCHOOL NURSE TO BE FILLED OUT BY PHYSICIAN (IF APPLICABLE)**

The following medication is to be administered to my patient (state patient's name): \_\_\_\_\_

MEDICATION \_\_\_\_\_ DOSE AND ROUTE \_\_\_\_\_ TIME GIVEN \_\_\_\_\_

DIAGNOSIS \_\_\_\_\_ LENGTH OF TREATMENT \_\_\_\_\_

SIGNIFICANT SIDE EFFECTS \_\_\_\_\_

\_\_\_\_\_  
M.D. Signature M.D. Name (Please Print) Date Physician's Phone Number

**VI. PHYSICIAN'S REQUEST / INSTRUCTIONS FOR STUDENT SELF-ADMINISTRATION OF MEDICATION FOR A POTENTIALLY LIFE THREATENING ILLNESS. TO BE FILLED OUT BY PHYSICIAN (IF APPLICABLE)**

The following medication is to be self-administered by my patient, \_\_\_\_\_.  
I hereby certify that my patient has a life threatening illness and that my patient is capable of and has been instructed in the proper administration of the required medication.

MEDICATION \_\_\_\_\_ DOSE AND ROUTE \_\_\_\_\_ TIME GIVEN \_\_\_\_\_

DIAGNOSIS \_\_\_\_\_ LENGTH OF TREATMENT \_\_\_\_\_

SIGNIFICANT SIDE EFFECTS \_\_\_\_\_

\_\_\_\_\_  
M.D. Signature M.D. Name (Please Print) Date Physician's Phone Number

**VII. PARENT REQUEST AND RELEASE TO BE COMPLETED BY PARENT/GUARDIAN**

I request my child, \_\_\_\_\_ to  receive  self-administer (please check one) the medication designated above. I have been informed by the school district that the school district, its agents, servants, and employees shall incur no liability whatsoever as a result of any untoward reaction arising from the administration of medicine by my child. I hereby indemnify and hold harmless the **TENAFLY BOARD OF EDUCATION**, its agents, servants, and employees from any and all claims and shall defend any lawsuit that may arise out of or in connection with the administration of medicine by my child.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian